

Adelante Charter School

Notes for March 3, 2014

BOD Present:

Jonathan Lang

Brianna Aguilar

Jack Rivas

Chelsea Guillermo-Wann

Annette Cordero

Dominic Paszkeicz

Mayra Alcala

Nancy Dow

Juanita Hernandez

Minutes taken by Mayra Alcala

1. Call to order 5:39pm.
2. February minutes approved with minor changes suggested by Juanita.
3. Public Comment
 - a. Board members, reach out to your Teacher Buddies if you haven't already.
 - b. Mayra is connected with Maestra Rodriguez in the 1st grade.
4. Reports & Updates
 - a. Teachers Council – Report from Michael
 - i. Kinder: Kids are improving writing skills with the implementation of Lucy Calkins' mini lessons. They also enjoy context for learning while investigating the book "Madeline". Low: There is so much to do and not enough time!
 - ii. 1st: We are publishing a lot of classroom books on different subjects. Since Vero went to an Apple Distinguished School Tour training, first grade has been piloting coding apps, and giving students opportunities to develop these STEM skills.
 - iii. 2nd: Just finished an exciting month of presenting at Thursday assembly, cleaning up the school and going on fun field trips. Leah is very frustrated about not having consistent internet in her room.
 - iv. 3rd: We fundraised, and had donations to cover the full cost of the trip. We are excited to attend Lucy Caulkins in Las Vegas. We are excited to have received MacBooks, and have been using them in the class. Our challenge is the internet connection as it is needed for many academic purposes. It works less than 50% of the time.
 - v. 4th: Working on comparing and contrasting text-types. We are working on personal essays in writing. We are also studying minerals, and have really cool minerals in the FOSS kits.
 - vi. 5th: "Always hoping for more time to plan creative, engaging and challenging learning for my students." - Paula Sevilla, 5th grade teacher, ACS

- vii. 6th: Just back from Catalina Island, working on presentations for the board, for the younger grades, and a newsletter for our sponsors. Doing mathematical work around algebra and negative numbers. Doing a class-read of the bestseller *Divergent* in anticipation for the movie released on 3/21 which we will all try and attend.
- viii. Technology; hasn't been consistent but is important and has been prioritized as something that needs to be fixed. They continue to follow the procedure that has been established; to submit work orders to the District with IT. Jonathan will step in and assist with helping get IT help.
 - 1. Michael shared the history on how internet use to work and how that's changed over time.
 - 2. Internet is a non-negotiable; we need access for our students.
- b. Celebration of Teaching
 - i. Sixth Grade: picture slideshow of the Channel Island Marine Institute trip followed by student narratives of their experiences at CIMI. These narratives shared the various activities the students participated; kayaking, snorkeling, propeling, stargazing and many more fun activities.
 - ii. It's been amazing to see the parents come together to work on getting the funds to get all the sixth graders to go.
- c. Site Council – Report from Holly
 - i. Charter has been turned in but we haven't heard anything. We are happy with what we submitted.
 - ii. Next Tuesday, March 11 at 6:15pm is the school board meeting. At this meeting they look for the public's support.
- d. PTSO – Report from Xochitl
 - i. Meeting on Thursday, February 27th to decide what the board wants to speak about at the board meeting. Some of these topics include; how the kids are positively impacted by being bilingual, how much the students talk about math.
 - ii. Cesar Chavez festival coming up on March 15th; outside. 15 booths (free games for the kids provided by the sorority from UCSB (Lambda Sigma Gamma Sorority). 11am-3pm – Dunking tank for Juanita and jumpers for fundraiser.
 - iii. Xochitl has had some parent volunteers drop but she continues to work hard on the various events. She took on the lead parent position in the 4th grade.
- e. Strategic Plan Committee Report – Report from Chelsea
 - i. Committee didn't get a chance to meet; we have a strategic plan in place but need to move it forward. Jack, Chelsea, Jonathan and Dave will be working on moving this forward.
- 5. Principal's Report (Juanita)
 - a. After the lottery we'll have 48 students for kinder.
 - b. Starting Tittle I (\$12,000) funding for tutoring for specific families.
 - c. Juanita and 4 teachers will be attending a writing workshop.
 - d. Teachers are submitting reading orders.
 - e. Tittle III plan is being completed and has been updated.
 - f. Padres Adelante graduation in April.

- g. Café con La Directora; received parent feedback on SIG Grant; four models to choose from; one which includes replacing the principal. To get around this; it was recommended to hire her as an Executive Director; partially funded from general funds and partially funded from SIG grant.
 - i. The grant is different and asks for different information; she would have to meet with the community to explain the four models and why the three of the four don't work.
 - 1. Turnaround Model requires that we rehire 50% of the staff.
 - 2. School closure model
 - 3. Re-Start Model; no board, a management company
 - 4. Transformation Model; replace the principal
 - a. Juanita is in favor of this to free her up to do more of the critical work instead of daily tasks, discipline, purchasing, etc.
 - b. As an Educational Director she would be 80% in charge of all SIG related work which would allow her to more directly work with teachers and staff.
 - i. This would potentially cost the school \$20,000 if the ED is paid about \$100,000 and the new principal is paid \$80,000 with the SIG paying about 80%.
 - ii. They are going to build a budget of about \$2 million that includes an instructional aid in every classroom, more technology, new reading strategies.
 - a. Last year they received \$1 million for three years.
 - iii. Nancy had shared this information with our consultant and she said it was okay to do.
 - iv. March 14th is the deadline for the SIG Application. Money is awarded July 1, 2014; the school is notified by May 7th or 8th, acceptance needs to be signed and returned as soon as possible.
 - v. Jonathan - Is this the right structure for the school or are we doing this for the money? Or is it both? We've talked about splitting the duties in the past but didn't have the money to do it in the past. Since we have plans for growth, it's a good idea to introduce the new leadership to the new charter or in the strategic plan.
 - 1. After discussion it sounds like it would best fit in the strategic plan; this would give us room to make the proposal.
 - 2. We would like to see a leadership proposal for the charter by the next board meeting. We would need to see what it would look like to have an Executive Director and Principal (two job descriptions/proposal).
 - h. Juanita would like the Board to review our Fiscal Policy.
6. Action Items
- a. Approve Authorized Signatures for County Offices
 - i. Chelsea moves to authorize signature forms for County Offices.
 - ii. Annete seconds.
 - iii. Motion passes unanimously .
 - iv. Sheila will come in to the office and sign it upon returning.
 - b. Approval of ACS Board Policy for 504
 - i. Dominic moves to approve the ACS Board Policy for 504.

- ii. Annette seconds.
 - iii. Motion passes unanimously.
 - c. Approval of the Consolidated Application Winter Data Collection Report
 - i. Tabled for next meeting.
 - d. Approval of 2nd Interim Report
 - i. Some highlights; California Clean Energy Grant, custodial staff was added another work day, new line item for Outreach. Deficit at \$39,000 but we are likely to break even. Our budget was forecasted for the next three years.
 - ii. Annette moves to pass the 2nd Interim Report.
 - iii. Chelsea seconds.
 - iv. Motion passes unanimously.
 - e. Approval of new school charter.
 - i. Great job; it encompasses what we've been talking about.
 - ii. What, if anything, do we want to do regarding the new proposed change in leadership?
 - iii. Thank you to everyone who was involved in putting together the charter. It is very thorough, clear, cleaner. This document is very impressive, it reflects who we are and where we're heading. We're expecting and hoping for smooth sailing.
 - iv. Chelsea suggested that we remove a duplicate on page 5 on the list of successes;
 - 1. Page 5; "Increase in the number of English Language Learners redesignated to R-FEP"
 - v. Chelsea moves to approve the school charter pending the mentioned changes.
 - vi. Annette seconds.
 - vii. Motion passes unanimously.
- 7. Board Business
 - a. Next meeting date and agenda items
 - i. Next meeting April 7th at 5:30pm
 - ii. Agenda Items
 - 1. Leadership Proposal
 - 2. Review our Fiscal Policy
 - 3. Approval of the Consolidated Application Winter Data Collection Report
 - 4. Approval of school calendar and staff calendar.
 - iii. Public Session is complete at 7:52pm
- 8. Closed Session
 - a. Principal's Evaluation
 - i. Board evaluated Juanita's performance as principal and voted to offer her a one time 3% salary bonus, since she has not received a pay increase since she began in 2010.

Minutes Approved: _____ May 12, 2014 _____